

## APPOINTMENTS COMMITTEE - ASSISTANT DIRECTOR, EDUCATION AND INCLUSION

18 DECEMBER 2023

Present: Councillor Merry(Chairperson)  
Councillors Lister, Melbourne and Moultrie

### 8 : APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Robert Hopkins.

### 9 : DECLARATIONS OF INTEREST

No declarations of interest were received in accordance with the Members' Code of Conduct

### 10 : MINUTES

The approval of the minutes of the meeting on 23 November was deferred until the next meeting of the Committee.

### 11 : EXCLUSION OF THE PUBLIC

The Committee RESOLVED to exclude the public and press during the discussion of the following item as it contained exempt information of the description contained in paragraphs 12 and 13 of Schedule 12A, Local Government Act 1972.

### 12 : APPOINTMENT OF ASSISTANT DIRECTOR, EDUCATION AND INCLUSION

The Appointments Committee for the post of Assistant Director, Education and Inclusion was reconvened to receive and consider the findings from the Assessment Centre.

Nick Clark, the external lead assessor presented the findings for each of the 3 candidates following the assessment centre process and the scores against the behavioural competencies for the role. The Committee, based on the essential criteria, the assessment centre process outcomes and the candidates original applications, considered which candidates should be put forward to formal interview.

The Committee RESOLVED that:

1. candidates 55576, 55376 and 54749 be invited for interview;
2. candidates be advised of the chosen presentation topic and that a maximum of 10 mins will be allocated for the presentation; and
3. the selected questions be finalised for the interview Committee

13 : DATE OF NEXT MEETING

The date of the next meeting of the Committee is on Monday 8 January at 9.00 am.

The meeting terminated at 3.00 pm